

Phillips Board of Education Regular Board Meeting

Monday, April 18, 2016
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum	Pesko	
V.	Oath of Office	Rodewald	
VI.	Administrative Reports and Committee Reports		
	A. Principal Report - PES	Scholz	
	1. Students of the Month		
	B. Principal Report - PhMS/PHS	Hoogland	
	1. Students of the Month		
	C. Director of Pupil Services Report	Lemke	
	1. Assessment Report		
	D. Superintendent Report	Morgan	
	1. Leadership Communication Team Update		
	2. Review of District's Math Curriculum "Timeline"		
	3. Propane Powered Bus Demonstration		
	4. School Forest Update		
	5. Board Retreat	All Board	
	E. Finance Manager Report	Theeder	
	1. Quarterly Financial Report		PDF
	F. Student Liaison Report	Ertl	
	G. Policy Committee Report	Burkart	
	H. Facilities Committee	Adolph	
	I. Business Services Committee	Rodewald	
VII.	Items for Discussion and Possible Action		
	A. Bus Purchase	All Board	
	B. CESA #12 Contract	Morgan	
	C. Schedule Board Organizational Meeting	Pesko	
	D. Graduation Diploma Distribution	Pesko	
VIII.	Consent Items	Pesko	
	A. Approval of Minutes from March 21, 2016		4-6
	B. Approval of Personnel Report		7
	C. Approval of Bills		PDF
IX.	Items for Next Board Meeting	Pesko	
	(Continued on next page)		

X.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> • Superintendent Annual Review 	Pesko	
XI.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(2), if necessary, to act on motions made during the executive session.</p>	Pesko	
XII.	<p>Adjourn</p>	Pesko	

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, March 21, 2016

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, Willett and Student Liaison. Administration present: Morgan, Theder, Hoogland, Scholz and Lemke. Others: Staff, students, and community members.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation
Teachers Rod Dymesich, Anne Baxter, Megan Peterson, Parent Rochelle Cummings, Retired Administrator Dale Houdek, and Uniserve Representative Sandy Fults, requested that the Board reconsider the layoff of current Title I teachers.
- V. Jill Arndt representing JonesFest presented the Phillips High School with a check for \$1,000 to be used toward the new High School sign. A listing of donations made to the School District through February 29, 2016 was read by President Pesko.
- VI. Administrative and Committee Reports
 - A. Principal Report - PES
 1. January Students of the Month at the elementary school were Madilyn Kempen (4) and Morgan Nelson (K). February Students of the Month were Ty Henderson (3) and Kiera Thums (3).
 - B. Principal Report - PhMS/PHS
 1. Students of the Month at the middle school were Savannah Chuzles (Grade 6), Jessica Ludwig (Grade 7), Jade Thompson (Grade 8); and at the high school were Brandon Huettl (10) and Vince Ringersma (11).
 2. Principal Hoogland reviewed the changes being proposed to the PHS Registration Manual. Changes will need to be made to Board policy regarding graduation credit requirement due to new scheduling.
 3. Student Liaison Giannoni spoke about the new Publications class and the opportunities students have had with the school newspaper, Price County Review and the radio station.
 - C. Pupil Services Team Report
 1. The pupil services team presented the data for the 2014-15 student assessments including the Badger/DLM exam and ACT Suite/DLM. The data has been presented to the staff and some curriculum changes have already been implemented to address areas of concerns. Data was distributed to Board members.
 2. Rebecca Macholl will continue to be the district assessment coordinator along with Roni Tobias and Rebecca Anderson who will be school assessment coordinators.

3. Assessments in 2016-17 will include Forward Exam (previous Badger)/DLM and ACT Suite/DLM. Locally, we will continue to use STAR assessment to follow individual students and grade level trends.
- D. Superintendent Report
 1. The track resurfacing project will continue through this summer. There is still some ground preparation work that needs to be done this spring.
 2. The leadership communication team met on March 9. The meeting focused on the compensation plans. This discussion will continue at the April meeting.
 3. Board retreat will be held on March 24th. This meeting will be held in closed session.
 - E. Student Liaison Giannoni updated the Board on the winter sport highlights. He feels that the schedule changes done this year have been well accepted. He also spoke on the Biology II chicken project.
 - F. The policy committee met on March 16th and discussed open enrollment caps and determined that there would be no change in this policy. Field use policy is in the development process. The committee discussed the handbook review process. Requests for changes to the Handbook should be submitted to Mr. Morgan.
- VII. Items for Discussion and Possible Action
- A. The CESA #12 Contract process has been revised. The administrative team will be reviewing the services and will make a recommendation at next month's meeting. There is no plan to increase or decrease the cost.
 - B. Motion (Marlenga/Krog) to approve changes made to 2016-17 PHS Registration Manual. Motion carried 9-0.
 - C. Jim Adolph and Tracie Burkart reported on the Legislative Meeting held in Medford on March 7th.
- VIII. Motion (Marlenga/Burkart) to approve the following consent items. Motion carried 9-0.
- A. Approve minutes from February 15, 2016 board meeting.
 - B. Approve personnel report
 1. Hiring of Spring non-faculty coaching staff: Courtney Graff, girls soccer; Kyrstin Gabay, PhMS track, Sarah Socha - PHS girls track; Dana Janssen, PHS assistant track; Michael Rocheleau - PHS boys tennis.
 2. Approve transfer of Rod Dymesich from PES to PhMS science teacher beginning 2016-17.
 3. Approve retirement requests from Julie Zumach (33 years) and Rick Holan (26 years).
 4. Approve termination of employment for Tracy Willer.
 - C. Approval of bills from January 2016 (#340112-340309 and wires) for \$666,291.19.
- IX. The next regular board meeting will be held on April 18, 2016. Items for discussion include Board Retreat report.

- X. Motion (Willett/Krog) to convene into executive session at the conclusion of open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss: 2016-17 Staffing Plan Update, Notice of Non-Renewal, and Administrative Contract Renewal. Motion carried 9-0 with roll call vote at 7:35 p.m.
- XI. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XII. Motion (Krog/Burkart) to reconvene into open session. Motion carried 9-0.
- XIII. Motion (Willett/Distin) to adjourn at 9:00 pm. Motion carried 9-0.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

Personnel Report
March 18, 2016 - April 15, 2016

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
David Kelly Custodian II	Increase from 50% to Full time	\$12.71	\$12.71	4/19/2016
Tyler Ring	Annual Summer School Contract	\$6,090.00	N/A	4/15/2016

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Grade 5 Teacher	Replace Rod Dymesich (transfer to PhMS)	Phillips Elementary	02-24-2016
Grade 5 Teacher	Replace Julie Zumach	Phillips Elementary	02-24-2016
Kindergarten Teacher	Replace Cindy Gould	Phillips Elementary	02-24-2016
Grade 5/6 Teacher	2016-17 Staffing Plan	Elementary/Middle School	02-24-2016
Title 1 Teacher 50%	2016-17 Staffing Plan	Phillips Elementary	02-24-2016
Instrumental Music	One-Year Position for Justin Lindgren's sabbatical	PhMS/PHS	02-24-2016
Special Education Teacher	2016-17 Staffing Plan	PhMS/PHS	02-24-2016
Long-term Substitute for Title 1 Teacher	Cover for medical leave from 4/18/2016 - end of year	Phillips Elementary	02-24-2016

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Steven Hlavacek	Custodian II PT	Resignation	4-19-2016	3 Months	PES
Leah Theder	Finance Manager	Resignation	6-30-2016	4 years	District

School District of Phillips
Board Rev Chk (Date: 3/2016)

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FDYLOC SRC FUNC PRJ LOCAL	SRC	Revised Budget	March 2015-16 Monthly Activity	FYTD Activity	2015-16 FYTD & Monthly Activity	March 2014-15 Monthly Activity	FYTD & 2014-15
10R--- 211 50000- ---	CURRENT YEAR PROPERTY TAX	5,155,314.00		2,962,462.77	57.46		57.91
10R--- 213 50000- ---	MOBILE HOME TAX	2,463.00		1,248.73	50.70		22.83
10R--- 249 50000- ---	TRANSPORTATION FEES	9,371.00	149.50	3,948.60	42.14	1,906.02	96.24
10R--- 264 50000- ---	SURPLUS NON-CAPITAL OBJECTS	1,402.00		213.40	15.22		
10R--- 271 50000- ---	ADMISSIONS	15,000.00	292.00	16,279.22	108.53		106.84
10R--- 279 50000- ---	OTHER SCHOOL ACTIVITY INCOME	8,300.00	1,625.00	9,539.70	114.94		234.63
10R--- 280 50000- ---	INTEREST ON INVESTMENTS	9,330.00	952.52	5,639.05	60.44	1,172.39	70.75
10R--- 292 50000- ---	STUDENT FEES	15,500.00	1,481.00	16,121.00	104.01		58.93
10R--- 293 50000- ---	RENTALS	14,000.00	20.00	7,773.90	55.53	3,445.60	80.28
10R--- 345 50000- ---	OPEN ENROLLMENT WI SCH. DIST.	148,712.00					
10R--- 515 50000- ---	TRANSIT OF AIDS INTER. SOURCES	1,500.00	97.09	2,824.09	188.27		83.33
10R--- 517 50000- ---	TRANSIT OF FEDERAL AIDS	4,900.00					
10R--- 612 50000- ---	TRANSPORTATION AID	60,409.00		60,409.00	100.00		98.69
10R--- 613 50000- ---	LIBRARY AID	31,018.00					
10R--- 619 50000- ---	OTHER STATE AID	119,850.00					
10R--- 621 50000- ---	EQUALIZATION AID	2,514,777.00	617,660.00	1,605,916.00	63.86	123,150.00	100.00
10R--- 630 50000- ---	SPECIAL PROJECT GRANTS	5,120.00		5,120.00	100.00		
10R--- 650 50000- ---	SAGE AID	210,652.52		140,454.00	66.68		66.64
10R--- 660 50000- ---	STATE REVENUE THROUGH LOCAL	2,113.00		2,160.36	102.24		201.20
10R--- 691 50000- ---	COMPUTER AID	7,486.00					
10R--- 730 50000- ---	SPECIAL PROJECT GRANTS	170,322.00		11,665.40	6.85		17.85
10R--- 751 50000- ---	ESEA TITLE IA	207,494.00		29,243.68	14.09		21.09
10R--- 780 50000- ---	FED AID THRU STATE NOT DPI	20,000.00				43,794.60	82.02
10R--- 861 50000- ---	EQUIPMENT SALES/LOSS	3,000.00					100.00
10R--- 971 50000- ---	REFUNDS - PRIOR YR., E-RATE	45,000.00		44,312.69	98.47		103.89
10R--- 999 50000- ---	COPY FEES	200.00		28.80	14.40	105.00	112.10
10-----	GENERAL FUND	8,783,233.52	622,277.11	4,925,360.39	56.08	792,124.61	58.35
Grand Revenue Totals		8,783,233.52	622,277.11	4,925,360.39	56.08	792,124.61	58.35

Number of Accounts: 30

***** End of report *****

FDT	OBJ FUNC	PRJ	OBJ	2015-16 Revised Budget	March 2015-16 Monthly Activity	FYTD Activity	2015-16 FYTD \$	March 2014-15 Monthly Activity	2014-15 FYTD \$
10E	11		UNDIFFERENTIATED CURRICULUM	1,651,940.16	130,351.48	1,036,409.99	62.74	148,077.65	63.71
10E	12		REGULAR CURRICULUM	1,600,145.24	131,487.26	994,947.21	62.18	141,062.05	64.56
10E	13		VOCATIONAL CURRICULUM	327,517.46	26,096.31	210,009.53	64.12	23,119.14	63.60
10E	14		PHYSICAL CURRICULUM	148,442.39	11,812.87	96,701.57	65.14	11,284.51	63.99
10E	16		CO-CURRICULAR ACTIVITIES	139,771.36	21,757.08	94,659.47	67.72	13,219.60	63.41
10E	17		OTHER SPECIAL NEEDS	20,900.53	1,566.17	15,293.08	73.17	1,262.46	58.32
10E	21		PUPIL SERVICES	132,978.31	8,649.47	79,682.76	59.92	9,602.54	69.71
10E	22		INSTRUCTIONAL STAFF SERVICES	217,036.64	19,364.73	124,010.94	57.14	13,914.37	59.12
10E	23		GENERAL ADMINISTRATION	262,117.14	15,430.42	195,847.42	74.72	14,846.43	67.80
10E	24		SCHOOL BUILDING ADMINISTRATION	487,072.78	35,717.25	331,083.35	67.97	32,759.22	68.74
10E	25		BUSINESS ADMINISTRATION	1,831,035.27	109,170.07	1,310,479.02	71.57	146,461.39	70.66
10E	26		CENTRAL SERVICES	335,579.27	13,304.51	180,834.90	53.89	13,912.37	49.65
10E	27		INSURANCE & JUDGMENTS	108,229.00	10,071.00	91,289.18	84.35		68.62
10E	29		OTHER SUPPORT SERVICES	173,963.45		171,389.05	98.52	17,249.54	93.15
10E	41		TRANSFERS TO ANOTHER FUND	824,476.65					
10E	43		PURCHASED INSTRUCTIONAL SERV	509,602.00					
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,000.00					
Grand Expense Totals				8,772,807.65	538,368.62	4,962,022.02	56.56	594,259.27	57.51

Number of Accounts: 1097

***** End of report *****

Funds Available to the District as of March, 2016:

First National Bank (General Checking) 2,981,492.95

Local Gov't Investment Pool 646.54

Total 2,982,139.49

FNB Energy Efficiency Check Account 9,778.22

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 3/31/16): 0.00